



**ABGA Board of Directors'
Meeting Minutes
December 4-6, 2009
Tampa, Florida**

The meeting was called to order at 8:00AM EST by President Troy Veal.

1. Roll Call.

Directors Present:

Troy Veal, President	Jamie Mitchell
Rhonda Edens, Vice President	Coni Ross
Vicky Wetzel, Treasurer	Kallie Kohls-York
Sara Davis, Secretary	Tracy Diefenbach
Terry Brown	Chris Shaffett
Brian Faris	Paul Kinslow
Doug Widener	John Morrow
John Edwards	Tina Owens
Dennie Clark	Ryan Kish (<i>joined at 6:30PM</i>)

Also Present:

Sandy Smith, Office Manager
Mary Ellen Villarreal, Registration Supervisor
Members: Kim Veal, Sherry Clark, Julie Brown

2. Approval of Minutes.

John Edwards moved to accept the 10/20/09 Executive Committee Minutes.
Rhonda Edens Seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.

3. Executive Session.

The Board was called into Executive Session at 8:07AM to review a Rule 900 Complaint. The Board came out of Executive Session at 8:50AM.

Dennie Clark moved: as of March 1st, 2010 the American Boer Goat Association will no longer recognize animals registered with the United States Boer Goat Association or the International Boer Goat Association for show or registration purposes. John Edwards seconded the motion. Voice Vote. **MOTION PASSED** with none in opposition.

Dennie Clark moved: Effective immediately, the American Boer Goat Association will open the registry to animals registered with the United States Boer Goat Association until March 1st, 2010. Terry Brown seconded the motion. Voice Vote. **MOTION PASSED** with none in opposition.

4. Financial Review.

The Board reviewed the 2009 ABGA financials to date.

5. Budget.

The Board reviewed the proposed 2010 ABGA budget.

- a. The Board directed the Finance Committee to evaluate the best investment of current open and maturing funds.
- b. The Board discussed including ABGA Online access as a member benefit with \$60 paid annual membership and decided to start this program in 2011 since 2010 membership renewal notices have already been mailed.

The Board recessed for lunch 12:15PM to 1:54PM.

The Board was called into Executive Session at 1:54PM to discuss a subpoena. The Board came out of Executive Session at 2:20PM.

Dennie Clark moved to rescind his earlier motions, which were as follows:

“As of March 1st, 2010 the American Boer Goat Association will no longer recognize animals registered with the United States Boer Goat Association or the International Boer Goat Association for show or registration purposes.”

“Effective immediately, the American Boer Goat Association will open the registry to animals registered with the United States Boer Goat Association until March 1st, 2010.”

John Morrow seconded rescinding the motions. Voice Vote. **MOTIONS RESCINDED** with none in opposition.

Dennie Clark moved: as of March 1st, 2010 the American Boer Goat Association will no longer recognize animals registered with the International Boer Goat Association for show or registration purposes. Kallie Kohls-York seconded the motion. Voice Vote. **MOTION PASSED** with 1 abstention.

5. Budget (continued).

- c. The Board discussed changes to the registration fee structure.
- d. The Board discussed changes to the awards presented to animals achieving Ennoblement, Sire of Merit and Percentage Doe of Excellence.
- e. The Board discussed raising the National Show open entries to \$35/head and eliminating the complimentary shavings provided at the National Show.

The Board was called into Executive Session at 5:05PM for a conference call with the ABGA attorney. The Board came out of Executive Session at 6:20PM.

Based on the advice of legal counsel regarding pending legal action, Dennie Clark moved to rescind his earlier motion as follows:

“as of March 1st, 2010 the American Boer Goat Association will no longer recognize animals registered with the International Boer Goat Association for show or registration purposes.”

Kallie Kohl-York seconded rescinding the motion. Voice Vote. **MOTION RESCINDED** with none in opposition.

The Board was called into Executive Session at 7:21PM to discuss salaries paid to employees. The Board came out of Executive Session at 7:38PM.

The meeting recessed for the night at 7:50PM.

The meeting reconvened at 8:05AM with all Directors present.

5. Budget (continued).

f. Registration Fee Structure.

Vicky Wetzel moved to accept the revised registration fee structure as follows:

Fullbloods/Purebreds:	Percentages:
1-14: \$16	1-14: \$10
15-24: \$15	15-24: \$9
25+: \$14	25+: \$8
>18m: \$21	>18m: \$15

Jamie Mitchell seconded the motion. Voice Vote. **MOTION PASSED** with 1 in opposition.

Vicky Wetzel amended her motion to continue to charge non-member registration fees at twice the member fees. Jamie Mitchell seconded the motion. **MOTION PASSED** with none in opposition.

g. Meetings.

The Board budgeted for 3 face to face meetings at current board size.

h. Ennoblement Awards.

The Board directed the office to issue certificates for Ennoblement, Sire of Merit and Doe of Excellence awards.

i. Travel Policy.

Brian Faris moved to limit reimbursement for Board travel to lesser of the two of round trip air travel at published coach rates plus taxes, baggage fees charged by the airlines, airport parking, mileage to and from the airport at standard IRS rates, or round trip mileage from residence to meeting location at standard IRS rates. Terry Brown seconded the motion. Voice vote.

MOTION PASSED with none in opposition.

j. Ribbons.

The Board directed the Sanctioned Show Committee to research potential options and suppliers for show ribbons.

k. Rush Fees.

Terry Brown moved to revise the fee for rush transactions to \$5 per animal.

Vicky Wetzel seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.

l. Special Mailing Fees.

Kallie Kohls-York moved to revise the special mailing fees to reflect standard published rates. John Morrow seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.

m. Inspection Fees.

John Edwards moved to have ABGA retain all inspection fees as of January 1, 2010. Tracy Diefenbach seconded the motion. **MOTION PASSED** with two in opposition.

n. Major Show Funding.

Budgeted 50% of 2009 funding for major shows for 2010.

Terry Brown moved: Effective immediately, Major show support will be \$500 for shows with 200 or more animals exhibited, \$375 for shows with 150-199 animals exhibited and \$250 for shows with fewer than 150 animals exhibited, excepting any major show sanctioning applications already received in the office. Ryan Kish seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.

o. National Show Entry Fee.

Tracy Diefenbach moved to increase the open entry fee for the 2010 ABGA National Show to \$35. John Morrow seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.

p. JABGA Nationals.

Ryan Kish moved: ABGA will retain all JABGA National Show entry fees and pay all premium and award expenses for the JABGA National Show based on the 2009 JABGA National Show premium schedule. John Morrow seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.

q. Judge's Certification.

The Board discussed holding a judge's certification in 2010. At this time, a certification has not been scheduled, but the Board directed the office to put a notice on the ABGA website that we are now taking applications and will keep them on file for the next certification.

r. Educational Program.

The Board directed Brian Faris to work on an educational program proposal for Board review.

s. Judge's Conference.

ABGA's estimated cost: \$3500. Proposed to take place in July or early November. The Judge's Committee is to present a proposal to the Board.

t. Judge's Information.

The Board discussed adding links to biography pages for each judge from the ABGA website. There is currently an annual judging contract sent to each ABGA judge that is not always returned which includes biographical information. Judges are currently considered "active" when dues are paid, regardless of if there is a returned contract.

- u. Office Space.
The Board discussed potential new office building proposals and directed Denny Clark, Jamie Mitchell and Tina Owens to look into available office space with Sandy Smith. The 2010 budgeted amount for rent will remain the same as 2009.
- v. Registration Certificates.
The Board reviewed a proposal for new Registration Certificates and made the following recommendations:
 - i. Remove Traditional / Non Traditional Ennoblement designation
 - ii. Move pedigree to the back of the certificate to include 5 generations
 - iii. Include transfer information on the front of the certificate
 - iv. Include a barcode that is tied to the registration number
 - v. Budget amount for watermarked paper
 - vi. The committee is to present a mock up of new certificate to the Board
- w. Sanctioned Shows.
 - i. The Board approved adding a \$250 programming expense to the 2010 budget to make the sanctioned show application form available as a live form.
 - ii. The Board directed Tracy Diefenbach and Vicky Wetzel to make suggestions to Sandy Smith so she can go back to our programmer for a revised quotation that would include the ability to enter show data into the ABGA show module offline. The Board approved adding \$2,000 to 2010 budgeted programming updates.
- x. Online Show Results.
 - i. The Board discussed the online printable show results and noted that those results are missing information, including: Judge, location, dates, classification (major, etc.), number of animals each class, etc.
 - ii. Terry Brown will communicate specific information that should appear on the online results to Sandy Smith so she can speak with the programmer regarding applicable additional programming cost/ maintenance updates.

8. Region Realignment.

Jamie Mitchell brought three proposals to the Board for review. In all proposals, Michigan will move from Region 11 to Region 14. The Board discussed the proposals and directed Jamie to present a revised proposal to the Board at the next meeting. According to the bylaws, any realignment of ABGA regions must be approved by February 1, 2010 or must wait until 2015 to be reconsidered.

6. Office Manager's Report.

Sandy Smith provided the board with a report of office operations and improvements and answered questions on procedures currently in place. Topics discussed included:

- a. Renewals
- b. Grandfathering
- c. Dual Registrations

- d. Duplicate Certificates
- e. Month End Processes
- f. Work Orders
 - i. Work orders are currently priced based on submitting member/non-member's status. This is being corrected manually and the software is being worked on to fix the process so correct fees are charged.
 - ii. Multiple members' work received in a single envelope is currently being processed on a single work order instead of each member's work being processed on separate work orders.
 - iii. The office is currently not sending completed work until the work order has been closed, including in cases of rush and batch orders. The Board directed the office to complete rush and batch orders and allow 24 hours for response and then mail all work. If unable to process all parts of a rush/batch order, the office is to send processed orders and any applicable Requests for Information (RFI).
- g. Online Show Results
- h. Online Registrations
- i. Extended Pedigree availability though ABGA online
- j. Server Update
- k. Website improvements – The programming cost for live forms is \$250/form.
- l. Scheduled committee conference call meetings
- m. Transaction summary report
- n. Financial statement
- o. ABGA office project
- p. Friday morning staff meetings

7. American Sheep & Goat Nominations.

The American Sheep & Goat Center is looking for nominations for 3 directors on the ASGC Board.

9. Registration Question & Answer Session.

Sandy Smith and Mary Ellen Villarreal answered questions about the registration process and workflow.

The Board was called into Executive Session at 3:24PM to discuss a registration issue. The Board came out of Executive Session at 4:00PM.

Brian Faris moved for the Board to direct the office to seek counsel on a registration issue. Kallie Kohls-York seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.

10. Auditor.

The office is having difficulty securing an auditor to perform an audit for the association.

11. Rules & Regulations.

- a. John Edwards moved to accept UC Davis as our officially approved laboratory for DNA parentage verification. Brian Faris seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.
- b. Terry Brown moved to require ABGA Major shows to follow ABGA sanctioned show rules and class structure requirements. Sara Davis seconded the motion. Roll call vote. **MOTION FAILED** with 4 in favor and 11 in opposition.
- c. Paul Kinslow moved to remove the 250 mile rule from the ABGA sanctioned show rules. John Edwards seconded the motion. Voice vote. **MOTION PASSED** with 2 in opposition.
- d. Kallie Kohls-York moved to accept the changes to the Rules & Regulations. Tina Owens seconded the motion. Voice Vote. **MOTION PASSED** with none in opposition.

The meeting recessed for the night at 6:13PM.

The meeting reconvened at 8:05AM with all Directors present except John Morrow and Brian Faris.

5. Budget (continued).

- y. The Board reviewed the revised budget for the 2010 operating year.

The Board was called into Executive Session at 8:10AM to discuss a budget item.

The Board came out of Executive Session at 8:29AM.

- z. The Board directed the office to provide a financial report for Board to review against the budget at the end of the first quarter of 2010.
- aa. 2010 Budget Summary:
 - Budget: Balanced
 - Income: \$1,157,738
 - Expense: \$1,157,738
- bb. Kallie Kohls-York moved to approve the 2010 budget as presented. Coni Ross seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.

12. Committee Updates.

a. National Show Committee.

- i. Vicky Wetzal, committee chair, presented an overview of the 2010 National Show schedule and recommended three superintendents for Board approval.
- ii. The judge's committee would like a panel of 3 judges and an alternate to be voted on using the established judge's selection process.
- iii. The entry deadline will be May 14, 2010 for materials to be received in the ABGA office.
- iv. Entries will be made by entering the required number of animals, with specific animals entered at the National Show.

- v. All registration certificates and original transfer documents for animals exhibited at the National Show must be received in the ABGA office no later than May 14, 2010.
- vi. Late entry fees will be double the standard entry fee.
- vii. Wether Show sub-committee proposal for a self-sustaining wether show in conjunction with the 2010 National Show.

Tracy Diefenbach moved to have a junior wether show following the ABGA National buck show. The wether show judge will be elected by JABGA members using the existing judge selection system. Wether exhibitors must be JABGA members and exhibited animals must be entered in the ABGA registry. John Edwards seconded the motion. Voice vote. **MOTION PASSED** with one in opposition.

- viii. The Board reviewed three proposals for the 2010 National Show photographer and asked the committee to enter into negotiation with one of the proposed photographers.
- ix. National Show awards were discussed.
- x. Doug Widener moved to hold the Annual Meeting during the 2010 National Show. Tina Owens Seconded the motion. Voice vote. **MOTION PASSED** with two in opposition.

b. Advertising & Marketing Committee.

- i. John Edwards presented potential advertising opportunities in Hobby Farms Magazine to the Board.
- ii. Coni Ross moved to allow the marketing committee to spend up to \$10,000 on magazine advertising in 2010 in Hobby Farms Magazine. Ryan Kish seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.

c. Junior/Youth Committee.

- i. The Board reviewed a proposal from the JABGA Board to reduce youth fees for additional JABGA memberships from the same family. The Junior/Youth Committee recommended leaving the rates as they are. The Board agreed with the recommendations of the committee.
- ii. The Board reviewed a request from the JABGA Board to raise the age limit from 18 years to 21 years for purposes of a mentorship program. The Junior/Youth Committee recommended leaving the age definitions as they are. The Board agreed with the recommendations of the committee.
- iii. The Board approved a JABGA proposal to provide up to \$3,000 in support for each of five regional shows.
- iv. The Board reviewed proposed rules for JABGA Regional (Area) Shows and asked the committee to bring back a revised set of rules for Board approval.
- v. The committee was contacted by the family of Adam Segura, who would like to provide funding (\$1,000) for an annual youth scholarship. The

Board directed the committee to look into the legality of providing scholarship through the JABGA.

2. Approval of Minutes (continued).

Coni Ross moved to accept the August 18, 2009 Executive Committee minutes as presented. Tina seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.

12. Committee Updates (continued).

c. Junior/Youth Committee (continued).

- vi. The JABGA Board requested 3 additional advisors. The Board recommended that, when the youth committee is appointed each year, the Board ensure that each area has a committee member that will serve as an advisor to the Youth Board members in that region.
- vii. The Board reviewed a Youth Advisor Policy *The ABGA BOD will appoint one ABGA member from each of the 5 JABGA Areas to serve on the youth committee. The member appointed shall not be a parent, step parent, grandparent, step-grandparent, sibling or step-sibling of any JABGA BOD.*

Coni Ross moved to accept the Youth Advisor Policy presented by the Junior/Youth Committee chair. Ryan Kish seconded the motion. Voice vote. **MOTION PASSED** with one in opposition.

d. Sanctioned Show Committee.

- i. The Board directed the office to make the Sanctioned Show Application available online for electronic submission. Changes to the form include:
 - a. For promotional packet, the show officials are to e-mail the specified ABGA contact at least 30 days in advance of the show date.
 - b. Add show website address to the show information.
 - c. Add e-mail information for show information contact.Tracy Diefenbach moved to accept the ABGA Sanctioned Show Application form with the changes presented. Kallie Kohls-York seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.
- ii. The Board reviewed the committee's recommendation for defining "Major Shows"
 - a. Dennie Clark moved to define a Major Show as a "State Fair" as defined on www.ncstatefair.com or as a show with foot traffic of at least 300,000 people, as recognized by the International Association of Fairs and Expositions. Motion died for lack of a second.
 - b. John Edwards moved: Effective immediately, ABGA will suspend ribbon packages for all future stock shows and fairs unless the sanctioned show application has already been received in the ABGA office. Terry Brown seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.
- iii. Bracing

- a. Tracy Diefenbach moved to disallow bracing of breeding stock entries at ABGA sanctioned shows. Dennie Clark seconded the motion. Voice vote. **MOTION PASSED** with 2 in opposition and 1 abstention.
- b. The Board agreed that the following guideline is to be followed in regard to bracing: “Goats’ front legs must be on the ground during judging. Front feet must remain on the arena floor during the Judge’s evaluation. Exhibitors may lift the front feet off the ground for a period not to exceed 10 seconds when posing the goat.”
- iv. The Board directed the committee to follow up with Major Shows to determine the need to continue funding for Majors.

e. Forms Committee.

- i. The Board reviewed the proposed revised forms and suggested changes, including:
 - a. Add “Service” to the form headers
 - b. Junior Membership Form – add herd prefix specification, parent signature, credit card holder signature, and link to agent authorization form.
 - c. Agent Authorization Form – Remove first footnote.
 - d. Registration Application Form – Remove “Owner of the goat being registered” after “Applicant”. Replace “Owner of doe” with “Owner of dam” in the breeding box. Replace “Applicant” with “Owner of dam” in breeder box. Remove AI Service Memo information in offspring box.
 - e. Multiple Registration Form – Use larger format with 10 animals per page instead of 20 to allow more space for handwritten information.
 - f. Transfer Application Form – Add “if applicable” to registration number field. Add “ownership” to “Percentage of goat being transferred” so it reads: “Percentage of ownership of goat being transferred”.
 - g. AI Service Memo Form – Eliminate form.
- ii. Kallie Kohls-York moved to approve the discussed forms with the discussed changes. Tracy Diefenbach seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.

To allow for Director travel, Kallie Kohls-York moved to adjourn the meeting. Ryan Kish seconded the motion. Voice vote. **MOTION PASSED** with none in opposition.

Meeting adjourned at 2:00PM.